

# Pantry Happenings Newsletter

To engage our community in feeding and clothing our neighbors

Vol. 2 No. 4  
January 30, 2007



*“The next mile is the only one a person really has to make.”*  
- Danish Proverb

## **What Do You Think?**

The 2007 volunteer survey will be mailed next week. Please take a few minutes to answer the questions and return it to us. This year's survey is particularly important to Jodi J. (our practicum student last summer), because it is the basis of her graduate research project. Please help the pantry to do a better job, and help Jodi to finish her research,

## **Reminder**

If you are working at the desk during a shift and have a new family come in...please remember to fill out the visit information at the bottom of their Family Record. This information should be completed by the volunteer at the desk during the first visit. This documentation is how we keep track of a family's first visit. If the documentation is not completed on the "Family Record" then it may never get entered into the computer. We need everyone's help to keep accurate records. ☺

## **Making Things Easier (we hope)**

We are trying out a small change in our process of serving families. In the past, only families who shop received a slip of paper to give to volunteers (to record the weight of the items). We are now adding a slip for families who receive sacks. This should help volunteers in the back know what size of sack to get for the family and cut down on confusion when there are a lot of families in the pantry. The new slips will be blue to make them easy to distinguish from the shopping slips. Please let us know what you think of this new process.

## **When Things Get Crazy**

Sometimes Tuesday and Thursday afternoons get pretty wild. If you find that you are overwhelmed or that you are having particular trouble with a family, Natlie W and Bev B have both said that you can call them on short notice, and they will come help. Check their phone numbers in your team list.

## **Frozen Food**

Families have asked us how to cook the frozen food after it has been divided. Sometimes there are directions on the box that are lost when food is repackaged. When you divide frozen food, please be sure note the directions. If you are comfortable with the computer please type these directions into the computer and then tape copies to each bag of the food.

## **Volunteer Support Committee**

Please let Tina D. know if you are ready to join this committee!

The Volunteer Support Committee needs more committee members. This committee is in charge of our annual Volunteer Appreciation Dinner that will take place in April. We also recruit and train new volunteers. We need people for our team who are willing to help our volunteers have the best volunteer experiences possible. There are hands-on and supportive activities such as preparing food for our appreciation dinner, setting up and taking down for trainings, providing new volunteer orientations, and organizing/providing in-service trainings.

### **FYI**

Judy M. is on vacation from 2/30/07-3/6/06. Good people to contact with questions that need an answer in a short time include:

Tina D. – 366-1026

Char C. – 626-4026

### **Up-coming Meetings/Trainings**

02/01/07 – (6:00 pm) Operations Committee

02/12/07 – (7:00 pm) Volunteer Support Committee

02/20/07 – (6:45pm) Board Meeting

02/27/07 – (6:30-8:00pm) – New Volunteer Orientation

03/20/07 – (6:45pm) Board Meeting

03/28/07 – (6:30-8:00pm) – New Volunteer Orientation

Judy McRoberts, Coordinator

North Liberty Community Food and Clothing Pantry

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*An outreach ministry of the North Liberty First United Methodist Church*